



## ADVERTISEMENT

**ADVERT DATE: 12 SEPTEMBER 2016**  
**CLOSING DATE: 19 SEPTEMBER 2016**  
**CLOSING TIME: 12H00**

**REQUEST TO SUBMIT QUOTATIONS NOTICE: 132/2016**

**FINANCE: STORES**

**The Mogalakwena Municipality hereby invites service provider to supply and deliver the following items.**

### **SPECIFICATION FOR THE SUPPLY AND DELIVERY OF CARTRIDGES**

ITEM NO.	DESCRIPTION	QUANTITY
1.	HP Color LaserJet CM2320nf MFP CC530AC toner cartridges	10
2.	HP Color LaserJet CM2320nf MFP CC531AC toner cartridges	10
3.	HP Color LaserJet CM2320nf MFP CC532AC toner cartridges	10
4.	HP Color LaserJet CM2320nf MFP CC533AC toner cartridges	10
5.	HP LaserJet Pro 200 Color MFP 276n CF210A toner cartridges	05
6.	HP LaserJet Pro 200 Color MFP 276n CF211A toner cartridges	05
7.	HP LaserJet Pro 200 Color MFP 276n CF212A toner cartridges	05
8.	HP LaserJet Pro 200 Color MFP 276n CF213A toner cartridges	05
9.	HP LaserJet 1536 dnf MFP CE278A toner cartridges	10
10.	HP LaserJet P2015 Q753A toner cartridges	10
11.	HP LaserJet P3015 CE255A toner cartridges	10

## The following conditions shall apply:

- **Prospective Bidders should be registered on Central Supplier Database (CSD)-attach summary report.**
- Quotations must be accompanied by:
  1. valid Tax clearance certificate; (Tax compliance status pin issued should also be attached for new tax clearance certificate issued)
  2. Company registration certificate, CK1, CK2 etc.
  3. ID Copies of the shareholders
  4. B-BBEE status level certificate from an accredited agency, auditors or accountants/Sworn Affidavits
  5. MBD 1, MBD 4, MBD 6.1, MBD 6.2 and MBD 8 and MBD 9 forms obtainable on the Municipal website [www.mogalakwena.gov.za](http://www.mogalakwena.gov.za) and procurement office (stores).
- Quotation which are submitted in the **wrong tender box, faxed, e-mailed and submitted after the closing time** will not be considered.
- Only quotations deposited in the tender box will be accepted.
- Exclusion of other items will cause a disqualification, all quotes must be prepared according to the specification
- Any alterations on the quotation must be initialed.
- Errors and/or omissions in technical specification of the offer, or the price calculations will disqualify your bid.
- No pricing option is allowed. Only one price for one brand must be supplied.
- Please indicate the brand which is quoted and that which will be delivered.
- Only locally produced or locally manufactured textiles, clothing, leather and footwear from local, raw material or input will be considered.
- The exchange rate to be used for the calculation of local production and content must be the exchange rate published by the South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid.
- SABS approved technical specification number SATS 1286:2011 will be used to calculate local content.
- All awards are subject to the user division confirming the sample.
- Only firm prices will be accepted, non-firm prices (including prices subject to rates of exchange variations) will not be considered.
- Fixed prices must be valid for thirty (30) days.
- **VAT MUST BE LEVIED BY VAT REGISTERED SUPPLIERS ONLY.**
- Suppliers must be in a position to deliver within 14 days upon receipt of official order.
- Quotations will be evaluated on a 80/20 point system. Whereas 80 points will be for price and 20 for preference as per PPPFA 2000, BBBEEA 2003 and preferential procurement regulations 2011.

- Sealed quotations in sealed envelope written the notice number and/or description of service must be deposited in the Tender box to the Supply Chain Management Unit at 07 Retief street Mokopane (Cnr. of Fourie and Retief Street - STORES BUILDING) between 07h30-16h30 (excluding between 13h00-14h00).

All technical and administrative queries regarding these specification should be directed to Ms. Moyahabo Rasekgala in the Procurement office at 015 491 9662/9650/9731

MP NAKE  
Acting Municipal Manager  
54 Retief Street  
Mokopane  
0600